



# GUIDELINES FOR ONLINE ADMISSION

## Basic Requirements to Apply for Admission:

- Name, Father's Name, Date of Birth (as Mentioned in Matric Certificate)
- Mobile Number
- Passport Size Photograph
- Scanned Copy of Documents.
- Scanned Copy of Paid "Processing Fee" Challan.
- Scanned Copy of Certificate (in case of Reserved Seats)

## How to apply for online admission?

- Open any Web Browser and type [admissions.hu.edu.pk](http://admissions.hu.edu.pk) to open the home page of Hazara University Manshra.

### 1. Click on Apply Now button.

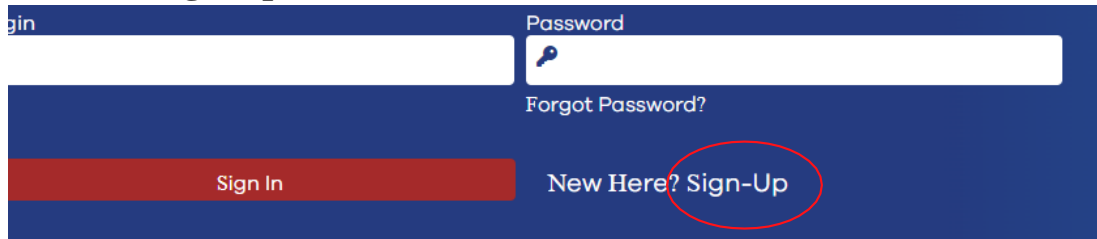
The screenshot shows the Hazara University Admissions Portal. At the top, there are navigation links: "HU-Online Jobs", "Admissions", "Forum", and "Complaint Cell". The "Admissions" link is highlighted with a red circle, and a dropdown menu is open, showing "Online Apply" and "Available Programs". Below this, the text "ADMISSIONS SEMESTER 2024" and "ADMISSION REGISTERS" is visible. A red circle is drawn around the "Online Apply" button. Below the navigation, there is a link "TO REDIRECT TO ADMISSIONS PORTAL". The main content area is divided into four columns, each representing a different admission program:

PROGRAM	DEGREE	PROGRAM	DEGREE
B.A. / B.S.C. STUDENTS	ASSOCIATE DEGREE	BRIDGING SCHEME (BA/BSC STUDENTS)	MS/MPHIL ADMISSIONS
Spring 2024	Spring 2024	S24	Spring 2024
Studies in Communication & Media Studies	Bachelor of Studies in Communication & Media Studies	Bachelor of Studies in Communication & Media Studies	Master of Philosophy in Communication & Media Studies
Studies in Economics	Bachelor of Studies in Economics	Bachelor of Studies in Economics	Master of Philosophy in Economics
Studies in Economics	Bachelor of Studies in Economics	Bachelor of Studies in Economics	Master of Philosophy in Economics

**NOTE:** The candidate must fill in the online admission form carefully. Information once submitted cannot be changed. Fields mentioned with (\*) are mandatory to fill.

2.

## Click on Sign-Up



The image shows a login and sign-up form on a dark blue background. At the top left, there is a label 'gin' above a white input field. To its right is a 'Password' label above another white input field with a key icon. Below the password field is a link that says 'Forgot Password?'. At the bottom, there are two buttons: a red button labeled 'Sign In' and a blue button labeled 'New Here? Sign-Up'. The 'Sign-Up' button is circled in red.

## 3. Fill the SIGN UP data

- Candidate select the Admission Applying for from the drop down menu and select the desire program



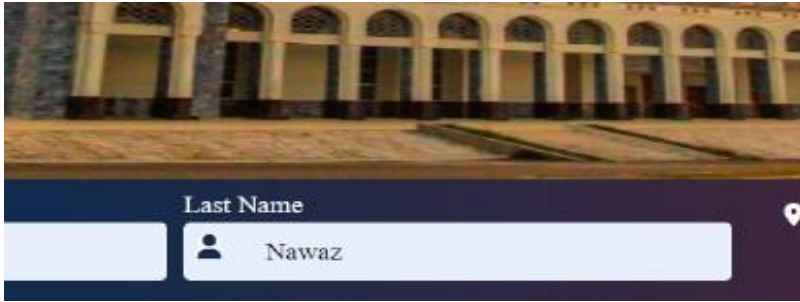
The image shows a dropdown menu for 'Admission Applying For'. The menu is open, showing several options: 'Admission Applying For', 'BS Admission Spring 2024 Batagram Campus', and 'International Students (Fall Semester 2024)'. The first option is highlighted in grey. To the right of the dropdown is a 'First N' label and a person icon.

- Enter First Name



The image shows a 'First Name' input field. The field contains the text 'Muavia'. To the left of the input field is a dropdown arrow and a person icon. The background of the form is a photograph of a building with arches.

- Enter Last Name

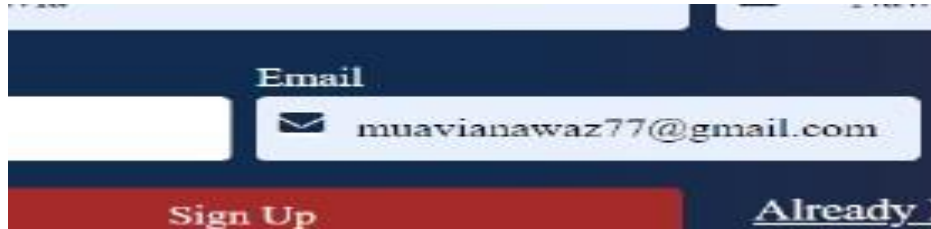


Enter CNIC Number



A screenshot of a registration form with a dark blue background. The 'CNIC' field is highlighted with a light blue border and contains the number '13500-0000200-0'. Below the CNIC field, there are radio buttons for 'Female' and 'Other'. A red 'Sign Up' button is visible on the right side of the form.

- Enter Email Address



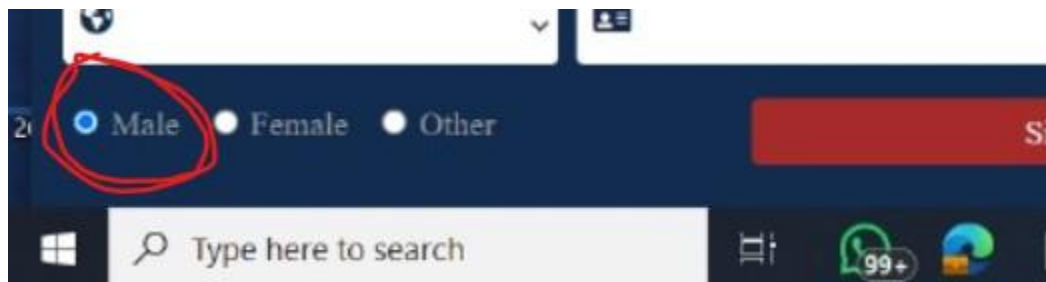
A screenshot of a registration form with a dark blue background. The 'Email' field is highlighted with a light blue border and contains the address 'muavianawaz77@gmail.com'. Below the email field, there is a red 'Sign Up' button and a link that says 'Already Have an Account?'.

- Enter Mobile Number



A screenshot of a registration form with a dark blue background. The 'Mobile' field is highlighted with a light blue border and contains the number '0333-1234567'. Below the mobile number field, there is a red button and a link that says 'Already Have an Account?'.

- Select Gender



A screenshot of a registration form with a dark blue background. The gender selection options are 'Male', 'Female', and 'Other', each with a radio button. The 'Male' radio button is selected and circled in red. A red 'Sign Up' button is visible on the right side of the form. The Windows taskbar is visible at the bottom of the screen.

- Click on Sign Up Button



A screenshot of the registration form showing the bottom section. It features a red 'Sign Up' button and a link that says 'Already Have an Account?'.

**Check Your Entered email for login details**



Enter Login and password received in Email.

**Click on Sign In Button**

Admission portal is now open

#### **4. Click on Application**

### **Personal Information**

Select Admission Criteria

## Personal Information

<b>Muavia</b> First Name*	<b></b> Middle Name	<b>Nawaz</b> Last Name*
<b>Pakistan</b> Nationality*	<b>Khyber Pakhtunkhwa</b> Province*	<b>MANSEHRA</b> Domicile*
<b>13503-1396015-9</b> CNIC*	<b>08/22/2001</b> Date Of Birth(mm/dd/yyyy)*	<b>Male</b> Gender*
<b>Islam</b> Religion*	<b>O+ve</b> Blood Group	



Profile Picture

### Family Details:

<b>Muhammad Nawaz Khan</b> Father Name*	<b>Deceased</b> Father Status*	<b>13503-0000000-0</b> Father CNIC
<b>Wife of Muhammad Nawaz KHAN</b> Mother Name*	<b>Alive</b> Mother Status*	<b>13501-0000000-1</b> Mother CNIC
<b>0310-0000002</b> Mother Cell	<b>BA/ BS or Equivalent</b> Mother Education	<b>Housewife</b> Mother Profession

### Siblings:

Brothers

Sisters

### Miscellaneous Information:

<b>Yes</b> Would you like to apply for the institutes Hostel facilities?	<b>No</b> Are you Hafiz-e-Quran?	<b>No</b> Are you disable Person?*
<b>No</b> Apply against provisional Quota for Gilgit Baltistan/AJK/KP/Balochistan Rural?*	<b>No</b> Are you son of a Lawyer?*	<b>No</b> Would you like to avail the institutes Transports Facilities?

Update

## Contact Information

muavianawaz77@gmail.com

Email Address\*

099700010

Phone

03100000020

Mobile\*

### Current address:\*

Pakistan

Country\*

Mansehra

City\*

Muallah Mallkal Opposit Hujra Dhodial Marg

Street 1\*

House No#1 Marghazar Dhodial

Street 2

21300

Zip

Is Same Address

### Permanent address:\*

Pakistan

Country\*

Mansehra

City\*

Muallah Mallkal Opposit Hujra Dhodial Marg

Street 1\*

House No#1 Marghazar Dhodial

Street 2

21300

Zip

Update

## 7 Guardian Information

## Guardian Information

Father

Guardian Relationship\*

Muhammad Nawaz Khan

Guardian Full Name\*

13503-0000000-0

Guardian CNIC/Passport \*

Guardian Mobile\*

Guardian Education

Select Profession

Guardian Profession

50000

Income

Muallah Mallkal P/O office Hazara University Mansehra

Address\*

### Fee Payer Details:\*

Muavia Nawaz

Fee Payer Name\*

13501-2000000-2

Fee Payer Passport/CNIC\*

Update

## Academic Information



Add Education

NO#9

Education Update  
10 matric

Education Update			
Degree Level*: Secondary School Certifi	Degree*: Matric	Specializations : Science	Select Passing Year*: 2016
Select Result Status*: Declared			
Total Marks 1100	Obtained Marks 840	Percentage: 76.36	
Institute*: private	Board Roll No. 174278	Board*: Board of Intermediate and Seconda	
Degree Document*:			
Choose File new1.jpg			
Close		Update	






NO#10

## 12 Year Education

Education Update			
Degree Level*: Higher Secondary School	Degree*: Intermediate	Specializations : Pre-Engineering	Select Passing Year*: 2022
Select Result Status*: Declared			
Total Marks 1100	Obtained Marks 840	Percentage: 76.36	
Institute: Private	Board Roll No. 8878252	Board*: Board of Intermediate and Seconda	
Degree Document*:			
Choose File new1.jpg			
Close		Update	



## Academic Information

Degree Name	Specialization	Institute	Percentage/CGPA	Result Status	Attachment	Action
Matric	Science	private	76.36	complete		
Intermediate	Pre-Engineering	Private	76.36	complete		 

Add Education

Save and Next

## NO#13 View Offered Program

View Offered Program

Add Program

Bachelor of Studies in English

Bachelor of Studies in Computer Science

## My Preferences

Click & Drag To Reorder

Bachelor of Studies in English

1 

Preference No 2

Preference No 3

## Upload Documents Cnic+Domicile

Upload Documents

### Documents



CNIC Front Side/B-Form\*

Choose File

ID Back.jpg



CNIC BackSide/B-Form\*

Choose File

WhatsApp Image...t 18.03.24.jpg



Domicile\*

Choose File

Domicile.jpg

## NO#14

## Fee Process Invoice Information

Invoice

Application Processing Fee Voucher

Upload Invoice

020331  
Receipt Number\*

22/06/2025  
Deposit Date

Update

## NO#15 Agree tick option & Term & Conditions

5. I will have no objection if detained, either before or at the time of the University Examination due to shortage of attendance, Fee default, Misconduct or any other disciplinary irregularity.

6. I hereby undertake that I will not participate in any political, anti-state, unlawful and sectarian activities during my education at Hazara University Mansehra.

7. I am/shall not be involved in any kind of drug abuse (bringing/selling/using or encouraging use of drugs/narcotics into the campus as well as in the hostels/centers/programs managed by the University, or the unlawful use of tobacco products at the university as well as in the hotels/centers/programs managed by the university.

8. Judicial appeals can only be filed in the courts of Mansehra.

I Agree With Term And Conditions

Submit Application

NO#15  
Complete Application Information & Save

Reference No : 020331

## Hazara University

BS Admission Spring 2024 Batagram Campus

Personal Information   Contact Information   Guardian Information   Academic Information   Program Preferences   Upload Documents   Invoice   Application Submission   Merit List / Admission Challan

**Application Gathering**

- Personal Information
- Contact Information
- Guardian Information
- Academic Information

NO#15  
Complete Application

- Program Preferences
- Upload Documents
- Invoice
- Application Submission

**Merit List**

- Merit List / Admission Challan

Apply Complete Application

